

COVID-19 Operations Written Report for Sundale Union Elementary School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Sundale Union Elementary School District	Cindy Gist Principal	cindy.gist@sundale.org (559) 688-7451	June 16, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Sundale School provided Distance Learning to all students. Teachers utilized various educational platforms (Zoom, Flipgrid, SeeSaw, Google Classroom) in addition to making phone calls, home visits (with social distancing), emails and distributing packets by mail as well as on campus. Sundale distributed 350 chromebooks to students in need of technology and 10 hot spots to families without internet. Students were supported academically through additional assistance provided by Classified Staff as well as by Special Services staff servicing students on IEP's. Students were serviced virtually as well as at their homes with social distancing. The Counselors and Social Worker contacted families by phone to ensure students and families were supported socially and emotionally and if there were any supports needed. Grab and Go curbside lunches were handed out daily at the school site for all families and the community, in addition to a mobile delivery to our Sundale Foundation's community Center off site. The Sundale Learning Center which is ran through the Sundale Foundation partnered with Sundale to offer childcare during the day for children as well as at their Community Center to assist students academically. Sundale continued recognizing students for Academic Honors and Character Development through virtual recognitions which were posted on all social media sites for families to enjoy. Certificates were also mailed out to students for their outstanding achievements. The 8th graders participated in a drive thru graduation as well as having a virtual graduation to enjoy as well. Teachers held students accountable for their attendance and participation in the educational platforms and communicated with parents as well as administration. Administration contacted families as well to ensure students participation in Distance Learning. Staff meetings were held weekly via zoom to discuss agenda topics and communicate student/families needs. Parents continued to be engaged in their child's education with the communication from the school coming through the website, all calls, personal phone calls, social media sites as well as home visits. Teachers held office hours for both parents and students as well as having zoom meetings held after hours to accommodate families.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Sundale supported English Learner students through support from their teacher as well as through the District's Classified staff to ensure they were receiving Language Development Instruction. Foster youth and students of low-income were supported by teachers having two

check-ins with students socially through technology platforms to ensure the student's social, emotional and physical stability were healthy during this time. This also was a time for students to be able to experience the continuity of their relationships with each other. Teachers supported these students as well academically thorough small group break outs in zoom, personal notifications on the platforms used and/or phone calls or home visits. Individualized instruction continued during distance learning for students who continued to not meet the grade level expectation. Sundale's Social Worker as well as the Counselors were able to support families and students with providing them guidance to outside resource support as well as being a resource and support for them. Resources were also kept updated on the School Websites homepage. Our Social Worker was able to work with one of our Homeless families to help find them safe sheltered place to live.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Sundale Teachers continued with teaching new learning to their students during this time of Distance Learning. Students continued utilizing the educational programs (Core 5, DreamBox, ALEKS, Study Sync, Wonders) as well as participating in instructional lessons provided by their teachers through Zoom, SeeSaw, FlipGrid and Google Classroom. Instructional packets were mailed to all families at the beginning of the School closure to quickly get students continuing their education and practice. After the initial packet was mailed home, families were able to pick up packets at the school site, with accommodations being made for families who weren't able to get to campus. Teachers provided feedback to their students through google classroom and one on one communication. Teachers communicated with students on a regular basis regarding their participation during Distance Learning and their progress on their assessments and progress. Staff participated in virtual professional development provided by the Tulare County Office of Education as well as the California Collaborative for Educational Excellence.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

The cafeteria staff has provided lunch to the children under the age of 18 daily. Families were able to get a Grab and Go Curbside lunch by driving thru without exiting their vehicle. The staff maintained social distancing in addition they wore a face mask and gloves.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Sundale School collaborated with the Sundale Foundation to provide child care to families to the extent practicable, during ordinary school hours. Families were provided with services available within the County for assistance as well.